

(CLASSIFICATION)

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## OFFICE OF THE DIRECTOR

Action Memorandum No. A-311Date 1 November 1963

TO : Deputy Director/Intelligence  
 Deputy Director/Support  
 Deputy Director/Science & Technology  
 Deputy Director/Plans  
 D/Nat'l Intell. Programs Evaluation

General Counsel  
 Inspector General  
 Comptroller

SUBJECT : Selection of Books for the Director of Central Intelligence

## REFERENCE:

1. The CIA Library, Office of Central Reference, is assigned the function of selecting pertinent books to be called to the attention of the Director of Central Intelligence, the Deputy Director of Central Intelligence and the Executive Director. Each book, when forwarded to the Director's office, will be accompanied by a review and analysis calling attention to its pertinent features.

2. Mr. Walter L. Pforzheimer, Curator of the Historical Intelligence Collection, CIA Library, is designated as the officer responsible for the selection of these books and for having an authoritative review prepared in each case. In order to bring to bear the full professional expertise of the Agency, Mr. Pforzheimer will request an appropriately qualified officer to prepare the review in each case.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
 Executive Director

LBK:drm

## Distribution:

Addressees noted above  
 1 - C/HIC via AD/CR

SUSPENSE DATE:

1 - ER

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